

MEETING

LICENSING SUB-COMMITTEE

DATE AND TIME

WEDNESDAY 24TH DECEMBER, 2014

AT 10.30 AM

VENUE

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

TO: MEMBERS OF LICENSING SUB-COMMITTEE (Quorum 3)

Councillors

John Hart

Anne Hutton

Jim Tierney

**The Licensing Authority will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of one Member being unable to attend, their place will be substituted by another Member taken from the membership of the full Licensing Committee. In the event of this substitution taking place, all parties will be informed of the change of Membership at the beginning of the hearing.*

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood – Head of Governance

Governance Services contact: Governance Service governance.service@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Appointment of Chairman	
2.	Absence of Members (If any)	
3.	Declaration of Members' Disclosable Pecuniary interests and Non Pecuniary interests (If any)	
4.	Licensing Sub-Committee Hearing Procedure	1 - 4
5.	Temporary Event Notice for Cavendish Banqueting, FCI House, Edgware Road, Colindale, NW9 5AE	5 - 46
6.	Motion to exclude the Press and Public	
7.	Deliberation by the Sub-Committee in Private Session	
8.	Re-admission of the Press and Public: Announcement of the decision of the Sub-Committee	
9.	Any other Item(s) the Chairman decides are urgent	

FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Governance Service governance.service@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.

LONDON BOROUGH OF BARNET

LICENSING SUB COMMITTEE

HEARINGS PROCEDURE

AGENDA ITEM 4

General points

The following procedure is based on Regulations made by the Secretary of State under the Licensing Act 2003 (“the Hearings Regulations”) which may be viewed or downloaded from the website of the Department for Culture, Media and Sport by following links from www.culture.gov.uk

The procedure is intended as a general framework to ensure natural justice and a fair hearing. The conduct of individual hearings may vary slightly according to circumstances and the discretion of the Chairman. In all cases, however, this general framework will be followed.

The procedure allows each party a maximum period of 5 minutes in which to present their case (Regulations 16 & 24). At the end of the time allowed, the Chairman will terminate the presentation and the hearing will proceed in the form of a discussion led by the authority to explore points of dispute. The discussion will not be timed.

The procedure is subject to periodic review and amendment to reflect best practice and relevant legislative changes. An updated version of this procedure is published as soon as possible following any such amendments.

Chairman

- Introduces him/herself and Members of the Committee, and outlines their roles.
- Introduces Licensing, Legal and Governance Officer.
- Explains that Legal and Governance Officers will be present during the Committee’s deliberations to advise only, and that the Licensing Officer will be excluded from deliberations.
- Asks parties present to introduce themselves.
- Outlines procedure to be followed (Regulation 22).
- Asks all parties to confirm their understanding of the procedure.
- Clarifies any aspect(s) of the procedure where any parties are uncertain or asks Legal or Governance Officer as appropriate to clarify.

Governance Officer

- Informs Committee of absent parties.
- Details persons whom a party is seeking permission to represent them at hearing.
- Panel confer regarding permission.
- Chairman announces decision regarding permission.

Licensing Officer presents the report to the Committee

- Is a statement of the facts including details of the application and operating schedule, relevant policy details, detail representations made, a chronology of events and highlights the points on which the Authority requires clarification.

Applicant

- Presents opening submissions and clarifies points raised by Authority in notice of hearing. Time allowed 5 mins.

Other parties

- Presents opening submissions either in person or by spokes person
Time allowed 5 mins per interested party.

Note regarding use of video evidence

Video evidence must be in DVD format and will form part of the relevant party's five minutes opening submission. Any party wishing to use video evidence must submit a copy to the Authority along with sufficient, identical extra copies to serve on all the opposing parties – i.e. if the applicant is submitting it, there must be enough copies for all parties making representations and if a party making representations is submitting it there must be a copy for the applicant. The recording must be edited down to the highlights, containing only relevant matter which relates to the written representation previously submitted. In addition, a description of how, when and where the video was recorded and what it contains must be submitted. These must be supplied to the Authority at least five working days before the hearing.

Members question Licensing Officer on Policy

Discussion

Chairman leads a discussion concentrating on points of dispute:

Chairman asks Applicant what he disputes in other parties' submissions, and asks other parties to comment.

Chairman proceeds through all objectors dealing with all matters of contention.

When Chairman feels all matters have been thoroughly discussed and all parties have been given a fair and equal opportunity to comment and make representations, she/he closes discussion.

Determination

There are two procedures depending on whether or not determination is to be made at the end of the Hearing or within five working days of the Hearing. This later announcement of determination is permitted in terms of the Legislation for certain types of applications.

Chairman informs all present that the Committee will deliberate, that Legal and Governance Officer will remain to advise but will not be part of decision-making process, and that all others must leave (under Regulation 14).

- Parties, apart from Legal and Governance Officer, leave the room.
- The Committee deliberates, with advice as required from Legal and Governance Officer, and reaches a conclusion. The Legal officer may assist, as required, in formulating the wording of the determination.

- Parties return.
- Chairman reads out determination, and advises it will be sent in writing to all parties.
- Opportunity for determination to be clarified by any interested party who is unclear.
- Chairman gives advice about appealing against the determination.
- Chairman thanks all for attending and closes the meeting.

...Within five working days of the hearing

- Chairman explains requirement to determine the Hearing within five working days, and advises that the Committee will proceed to deliberate and announce the determination within that time.
- During deliberations, Legal and Governance Officers remain to advise on law and procedure as required. The Legal Officer may assist, as required, in formulating the wording of the determination. The Licensing Officer plays no part in the determination and withdraws for this part of the proceedings.
- Chairman advises all parties that they will receive written notification of the determination within five working days of the Hearing date, together with general information on how to appeal against the determination.
- Chairman thanks all parties for attending and invites the applicant, objector(s), other party(ies) and the Licensing Officer to leave.

Information on Appealing against the decision

You may at any time before the expiration of a period of 21 days from notification appeal to Willesden Magistrates' Court, 448 High Road London England NW10 2DZ (Telephone 020 8955 0555, DX 110850 Willesden 2) by way of Complaint for an Order. The Court may either dismiss the appeal, substitute for the decision appealed against any other decision which could have been made by the Licensing Authority or remit the case to the Licensing Authority to dispose of it in accordance with the directions of the court, and can make such order as to costs as it thinks fit.

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AGENDA ITEM 5



Licensing Sub-Committee

24th December 2014

Title	Temporary Event Notice for Cavendish Banqueting, FCI House, Edgware Road, Colindale, NW9 5AE
Report of	Trading Standards & Licensing
Wards	Burnt Oak
Date added to Forward Plan	N/A
Status	Public
Enclosures	Report of the Licensing Officer Annex 1 – Temporary Event Notice Annex 2 – Premises Licence Annex 3 – Objection Notices Annex 4 – Notice of Decision Annex 5 – PRESCRIBED FORM OF NOTICE (conditions on a temporary event NOTICE) AND STATEMENT OF CONDITIONS
Officer Contact Details	Mariesa Connolly 0208 359 2125 Mariesa.connolly@barnet.gov.uk

Summary

This report asks the Sub-Committee to consider a Temporary Event Notice under Licensing Act 2003.

Recommendations

That the Sub-Committee considers the Temporary Event Notice for an event to be held on December, 24th at the Cavendish Banqueting, FCI House, Edgware Road, Colindale, NW9 5AE to which a Police Objection has been received.

1. WHY THIS REPORT IS NEEDED

- 1.1 The licensing authority having received an objection notice from the police that that not withdrawn must (in the case of a standard TEN only) hold a hearing to consider the objection (unless all parties agree that this is unnecessary)

2. REASONS FOR RECOMMENDATIONS

- 2.1 The Licensing Act 2003 states that should the licensing authority receive an objection notice from the police or EHA that is not withdrawn, it must (in the case of a standard TEN only) hold a hearing to consider the objection (unless all parties agree that this is unnecessary). The licensing committee may decide to allow the licensable activities to go ahead as stated in the notice. If the notice is in connection with licensable activities at licensed premises, the licensing authority may also impose one or more of the existing licence conditions on the TEN (insofar as such conditions are not inconsistent with the event) if it considers that this is appropriate for the promotion of the licensing objectives. If the authority decides to impose conditions, it must give notice to the premises user which includes a statement of conditions (a “notice (statement of conditions)”) and provide a copy to each relevant party. Alternatively, it can decide that the event would undermine the licensing objectives and should not take place. In this case, the licensing authority must give a counter notice.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 Not applicable

4. POST DECISION IMPLEMENTATION

- 4.1 The decision will have immediate effect

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 The Council’s Licensing Policy

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 None

5.3 Legal and Constitutional Reference

- 5.3.1 A valid objection notice has been received in relation to this Temporary Event Notice, which is therefore before the Sub-Committee for consideration

5.3.2 The Licensing Sub-Committee will discharge the functions under the Licensing Act 2003 and associated Regulations, as delegated to it by the Licensing Committee

5.4 Risk Management

5.4.1 Not applicable

5.5 Equalities and Diversity

5.5.1 Licence applications/notices are dealt with according to the provisions of the Licensing Act 2003 and associated Regulations which allow both applications and representations to applications to be made by all sectors of the community

5.6 Consultation and Engagement

5.6.1 Not applicable

6. BACKGROUND PAPERS

6.1 The Temporary Event Notice, The Licensing Officer report and the enclosures are attached to this report

Officers Report

LICENSING ACT 2003

REPORT FOR PUBLIC HEARING

Cavendish Banqueting, FCI House, Edgware Road, Colindale, NW9 5AE.

1 The Notice

- 1.1 This Temporary Event Notice was given to the Licensing Authority by Mr Ifran Undre under Section 100 of the Licensing Act 2003.
- 1.2 The notice submitted seeks to permit the sale of alcohol by retail, the provision of regulated entertainment and the provision of late night refreshment for an event which is due to commence on Thursday 01 January 2015 at 00:01hrs and finishing at 06:00hrs on Thursday, 01 January 2015.
- 1.3 The event is described within the notice as being a 'NYE event'
- 1.4 A copy of the Temporary Event Notice is attached to this report in Annex 1.
- 1.5 Cavendish Banqueting holds a premises licence which is attached to this report in Annex 2

2 Objection notice from Police & Noise

- 2.1 The licensing authority has received an objection notice from Sergeant Mark Altman on behalf of the Metropolitan Police Service. Sergeant Altman states:

'There have been previous Police concerns, re events at these premises. I have repeatedly asked the owners to ensure that a booking confirmation is completed, together with a Police Risk assessment form. These documents need to be sent to the Police in support of the TEN. This is only required for events running later than 2am in the morning. On this occasion the relevant paperwork was submitted but an event of this nature with 14 DJs running through the night until 6am the following day, requires months of planning and consultation with the Police.'

Noise Nuisance state;

'The Noise Nuisance Department are satisfied that allowing the premises to be used in accordance with the notice submitted would undermine the licensing objective of the Prevention of Public Nuisance.'

This objection notices & any supporting information are attached to the report in Annex 3.

3 Officers Comments

- 3.1 The London Borough of Barnet's Licensing Policy states the following about Temporary Event Notices:

- Applicants should be aware that the serving on the Council of a Temporary Event Notice does not remove their obligations under other legislation. Where necessary, permissions should be sought from the appropriate body. The Council expects that applicants understand their obligations in respect of:
 - Planning permissions
 - Health and safety
 - Noise pollution
 - The erection of temporary structures
 - Road closures
 - The use of pyrotechnics
 - Anti-social behaviour
- Applicants intending to sell alcohol should be aware that it is an offence to supply alcohol to minors or persons who are drunk. Also that the Police have powers to close down events without notice on the grounds of disorder, the likelihood of disorder or because of public nuisance caused by noise.
- Applicants should be aware that a limit of less than 500 persons at any one time applies to temporary events and failure to comply with this limit may lead to prosecution. Where appropriate, organisers are strongly recommended to employ means of recording the number of persons entering and leaving the premises.
- The attention of applicant is drawn to the fact police will expect to see a completed Music Promotion / Event Risk Assessment Scheme (Form 696 & 696A). If the event involves live or DJ music and is open to the public or section of the public.

4 Determination

4.1 The sub-committee shall determine the application in accordance with Section 105 of the Licensing Act 2003. The Notice of Decision is attached as Annex 4.

(1) Where a relevant objection notice is made, the authority must-

- (a) hold a hearing to consider the objection notice, unless the premise user, the chief officer of police who gave the objection notice and the authority agree that a hearing is unnecessary, and
- (b) having regard to the objection notice, give the premises user a counter notice under this section if it considers it necessary for the promotion of the crime prevention objection to do so.

4.2 The licensing sub-committee can only

- (a) grant the notice as applied for;
- (b) impose conditions on the notice that are shown on the premises licence/club premises certificate for this property if it is considered appropriate for the promotion of a licensing objective,
- (c) reject the application;

Section 105 (2) states: -

(1) The relevant licensing authority must –

- (a) in a case where it decides not to give a counter notice under this section, give the premises user and the relevant chief officer of police notice of the decision, and
- (b) in any other case –
 - (i) give the premises user the counter notice and a notice stating the reasons for its decision, and
 - (ii) give the relevant chief officer of police a copy of both of those notices.

4.3 Any decision or counter notice must be issued to the premises user at least 24 hours before the specified event period. A failure to do so will result in the premises user being able to proceed with the event.

5. **Attaching conditions**

The licensing authority may decided not to give the applicant a counter notice under section 105 of the Act and instead impose one or more conditions on the notice in accordance with section 106A(2) of the Act.

The premises licence in place for this premises with its attached conditions can be found attached to this report in Annex 5

5.1 Full Copies of the Councils Statement of Licensing Policy, the Statutory Guidance to the Act will be available at the Licensing Sub Committee hearing or in advance if required. A map centrally locating the premises and premises plans will be available at the hearing.

Prepared By:

Mariesa Connolly
TS & Licensing Technical Officer

Annex 1 – Temporary Event Notice

Annex 2 – Premises Licence

Annex 3 – Objection Notice

Annex 4 – Decision notice

Annex 5 - PRESCRIBED FORM OF NOTICE (conditions on a temporary event NOTICE) AND STATEMENT OF CONDITIONS

Temporary Event Notice

* required information

Section 1 of 9

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	New Years Eve Party	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
<p>Are you an agent acting on behalf of the applicant?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>		<p>Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.</p>

Applicant Details

First name	Irfan	
Family name	Undre	
E-mail address	irfan@cavendishbanqueting.co.uk	
Main telephone number	07956581359	Include country code.
Other telephone number	07956581359	
<p><input checked="" type="checkbox"/> Indicate here if you would prefer not to be contacted by telephone</p>		
<p>Are you:</p> <p><input checked="" type="radio"/> Applying as a business or organisation, including as a sole trader</p> <p><input type="radio"/> Applying as an individual</p>		<p>A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.</p>

Applicant Business

Is your business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Registration number	06830153	
Business name	Cavendish Hospitality Ltd	If your business is registered, use its registered name.
VAT number	GB 983174786	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 9

APPLICATION DETAILS [\(See also guidance on completing the form, general notes and note 1\)](#)

Have you had any previous or maiden names?

- Yes No

Your date of birth / /
dd mm yyyy

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="irfan@cavendishbanqueting.co.uk"/>
Telephone number	<input type="text" value="07956581359"/>
Other telephone number	<input type="text" value="07956581359"/>

Section 3 of 9

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). [\(See also guidance on completing the form, note 2\)](#)

Does the premises have an address?

- Yes No

Address

Is the address the same as (or similar to) the address given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="FCI House"/>
Street	<input type="text" value="Edgware Road"/>
District	<input type="text"/>
City or town	<input type="text" value="Collindale"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="NW9 5AE"/>
Country	<input type="text" value="United Kingdom"/>

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

- Neither Premises licence Club premises certificate

Premises licence number	<input type="text" value="LN200713958"/>
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Location Details

Provide further details about the location of the event

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

[\(see also guidance on completing the form, note 9\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 10\)](#)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 11\):](#)

- On the premises only
- Off the premises only
- Both

Section 5 of 9

RELEVANT ENTERTAINMENT [\(See also guidance on completing the form, note 12\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

Section 6 of 9

PERSONAL LICENCE HOLDERS [\(See also guidance on completing the form, note 13\)](#)

Do you currently hold a valid personal licence? Yes No

Provide the details of your personal licence below.

Issuing licensing authority

Licence number

Date of issue / /
dd mm yyyy

Date of expiry / /
dd mm yyyy

Continued from previous page... Any further relevant details

None

Section 7 of 9

PREVIOUS TEMPORARY EVENT NOTICES [\(See also guidance on completing the form, note 14\)](#)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? Yes No

State the number of temporary event notices you have given for events in that same calendar year

Have you already given a temporary event notice for the same premises in which the event period:
a) Ends 24 hours or less before; or Yes No
b) Begins 24 hours or less after the event period proposed in this notice?

Section 8 of 9

ASSOCIATES AND BUSINESS COLLEAGUES [\(See also guidance on completing the form, note 15\)](#)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? Yes No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:
a) Ends 24 hours or less before; or Yes No
b) Begins 24 hours or less after the event period proposed in this notice?

Continued from previous page...

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? Yes No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:
a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice? Yes No

Section 9 of 9

CONDITION [\(See also guidance on completing the form, note 17\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 18\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief
 - * I understand that it is an offence:
 - * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - * (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both
- Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name
Capacity
Date / /
 dd mm yyyy

Continued from previous page...

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/barnet/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text" value="New Years Eve Party"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

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Premises Licence

<p>Licensing Act 2003</p> <p>Part A:</p> <p>Premises Licence</p> <p>Premises Licence Number: LN/200713958</p>	<p>Licensing Authority: London Borough of Barnet, Building 4, North London Business Park Oakleigh Road South New Southgate, London, N11 1NP</p> <p style="text-align: right;">LPRL/14/04500 (15/09/2014)</p>
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Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description
Cavendish Banqueting Ltd, European Design Centre, The Hyde

Post Town London	Post code NW9 5AE
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Telephone number
None given

Where the licence is time limited the dates
This premises licence is not time limited

Licensable activities authorised by the licence
The Sale by Retail of Alcohol,
The Provision of Regulated Entertainment, and
The Provision of Late Night Refreshment.

The times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol

Standard Days and Timings:
Sunday to Thursday 12:00hrs - 23:00hrs
Friday to Saturday 12:00hrs - 00:30hrs

The Performance of live music - Indoors only

Standard Days and Timings:
Sunday to Thursday 12:00hrs - 23:30hrs
Friday to Saturday 12:00hrs - 00:00hrs

The Playing of recorded music - Indoors only

Standard Days and Timings:
Sunday to Thursday 12:00hrs - 23:30hrs
Friday to Saturday 12:00hrs - 00:00hrs

The Performance of dance - Indoors only

Standard Days and Timings:
Sunday to Thursday 12:00hrs - 23:30hrs
Friday to Saturday 12:00hrs - 00:00hrs

The provision of facilities of a similar description to that of the provision of facilities for making music or the provision of facilities for dancing - Indoors only

Standard Days and Timings:

Sunday to Thursday 12:00hrs - 23:30hrs
Friday to Saturday 12:00hrs - 00:00hrs

The Provision of late night refreshment - Indoors only

Standard Days and Timings:

Sunday to Thursday 23:00hrs - 00:00hrs
Friday to Saturday 23:00hrs - 00:30hrs

The hours that the premises are open to the public

Standard Days and Timings

Sunday to Thursday 12:00hrs - 00:00hrs
Friday to Saturday 12:00hrs - 01:00hrs

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On supplies only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Cavendish Hospitality Ltd
FC1 Building, The Hyde
Edgware Road
Colindale
NW9 5AE
02082055012

Registered number of holder, for example company number, charity number (where applicable)

06830153

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Irfan Undre
55 Dryburgh Gardens
Kingsbury
London
NW9 9TY

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

222195949 - London Borough of Brent

Annex 1 - Mandatory Conditions

- 1 No supply of alcohol may be made under the premises licence-
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- 3
 - i. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - ii. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
 - iii. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
 - iv. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

v. The responsible person shall ensure that–

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures–

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

Annex 2 – Conditions consistent with the operating schedule

- 4 A CCTV system will be installed that complies with the following specifications:
 - a. The CCTV system is installed at the premises and maintained in accordance with the manufacturers.
 - b. The CCTV system will be fully operational when the premises are open to the public for any licensable activity.
 - c. The system will retain images in a suitable and secure environment.
 - d. The images shall be retained for a period of not less than 31 days.
 - e. CCTV recordings shall be made available to an Authorised Officer of London Borough Barnet or a Police Officer upon request as is reasonably practical and in any case within 24 hours.
 - f. The digital recording system should included the facility to provide an investigating Officer with evidence on a removable media format that can be easily retrieved.
 - g. Signage advising patrons that CCTV is operating shall be positioned in a prominent position within the licensed premises.
- 5 An adequate number of security staff shall be employed at each pre booked event at the premises and shall commence work 30 minutes prior to the start time and be present until 30 minutes after the event has concluded and the building is secured.
- 6 Adequate signage will be displayed at the public exit from the premises reminding patrons to leave the premises and area quietly and to respect the residents in the neighbourhood.
- 7 Children under the age of 16 years will not be permitted to enter the bar area as shown on plan number CH01 as attached to the licence.
- 8 Children under the age of 16 years must be accompanied by an adult over the age of 18 years at all times.
- 9 The Building shall only be available for pre-booked functions for which the appropriate hiring condition forms have been duly completed.

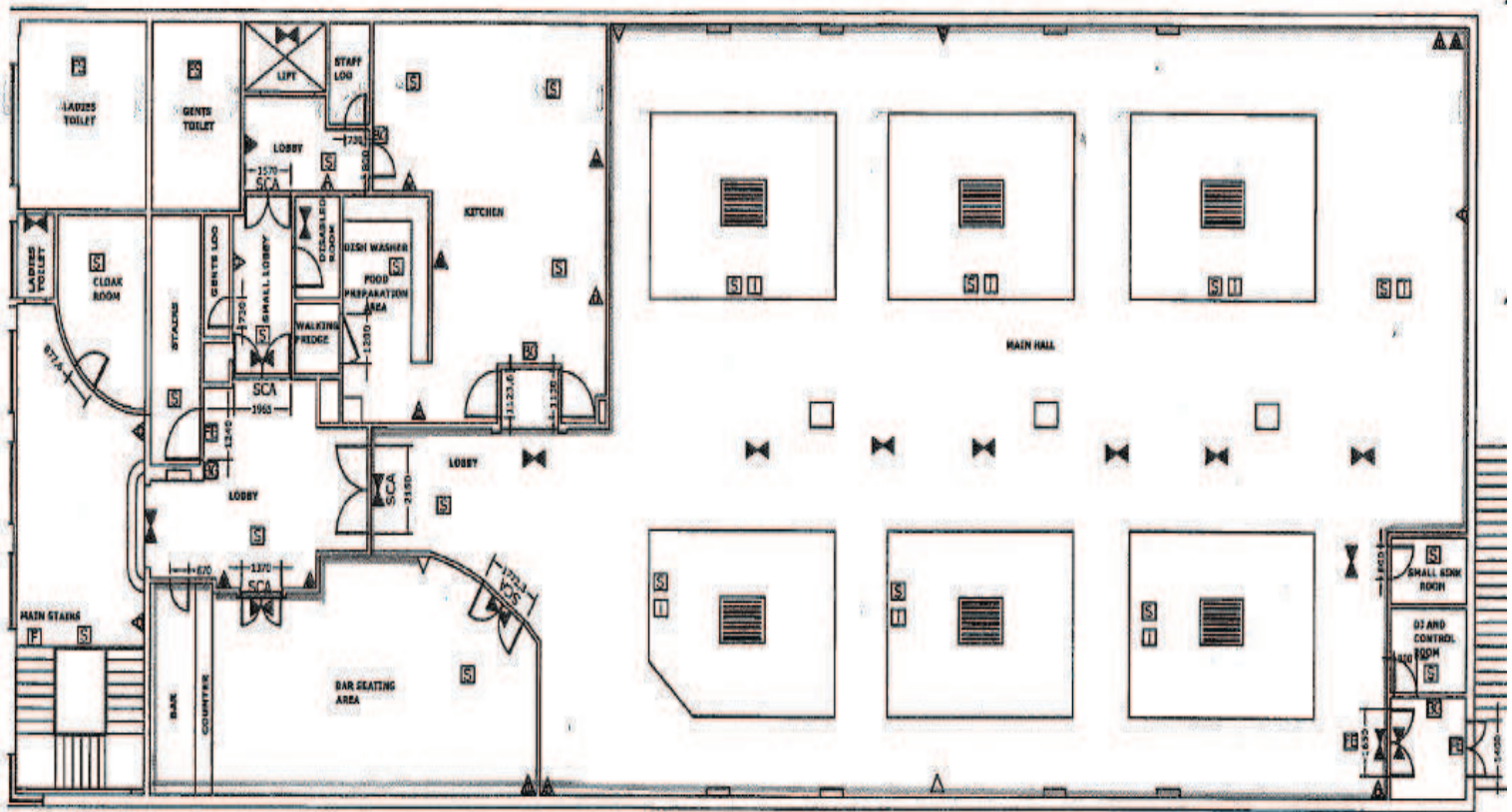
- 10 All staff will receive adequate and appropriate training.
- 11 Adequate arrangements will be made to monitor and control the number and behaviour of persons present.
- 12 Regular noise monitoring takes place when activities are proceeding at the premises.

Annex 3 – Conditions attached after hearing by the licensing authority

N/A

Annex 4 - Plan

As submitted to the Council with the application for the grant of a premises licence under schedule 8 of the Licensing Act 2003. Reference: LPRL/14/04500



Area for Sale of Alcohol and Licensed Activities

- ▲ FIRE EXTINGUISHER
- ▲ WATER FIRE EXTINGUISHER
- ▲ FOAM EXTINGUISHER
- ▲ FIRE BLANKET BY CONTAINER
- ▲ WATER FIRE EXTINGUISHER
- ⬇ EMERGENCY LIGHT
- Ⓢ SMOKE DETECTOR
- Ⓜ SMOKE INDICATOR
- Ⓢ FIRE SOUNDER
- Ⓢ BREAK GLASS PANEL
- Ⓢ FIRE EXIT
- Ⓢ FIRE EXIT SIGN
- SCA SOFT CLOSING DOOR

Objection Notice



**METROPOLITAN
POLICE**

TOTAL POLICING

With compliments

London Borough of Barnet
Licensing Team
Building 4
North London Business Park
Oakleigh Road South
London
N11 1NP

Licensing Office Room 1:20
Colindale Police Station
Grahame Park Way
Colindale
NW9 5TW

Telephone: 020 8733 5261
Facsimile: 020 8733 5268
e-mail: SX_Licensing@met.police.uk
Date: 17th December 2014

L.B.B. ref:
Our ref: T//14

CC:

**Police Make Representations to the following Temporary Event Notice
Sect 100 of the Licensing Act 2003**

Application Given To Police: 8th December (Rejected) resubmitted 17th December 2014

Premises: Cavendish Banqueting Suite Edgware Rd Colindale NW9 5AE
Person: Irfan UNDRE (Michael Ingram is the promoter)
Event: New Years Eve Party
Date: 1st January 2015
Time: 01:00hrs - 06:00hrs the following day

The Police are satisfied that allowing the premises to be used in accordance with this notice would undermine a licensing objective:

There have been previous Police concerns, re events at these premises. I have repeatedly asked the owners to ensure that a booking confirmation is completed, together with a Police Risk assessment form. These documents need to be sent to the Police in support of the TEN. This is only required for events running later than 2am in the morning.

On this occasion the relevant paperwork was submitted but an event of this nature with 14 DJs running through the night until 6am the following day, requires months of planning and consultation with the Police.

On the 27th November of this year there was a large scale disturbance outside the venue following an earlier incident. A booking had been taken at the venue for a travellers wedding and this resulted in a large number of Police Officers from 3 different Borough having to be deployed to sort out the fights and anti social alcohol fuelled behaviour. This is a costly and avoidable use of Police resources.

I was also informed that Mr Undre allowed a number of the travellers to park their caravans in the premises car park and remain there overnight. I am not sure if this would require some approval/permission from the council

The police have real concerns that this event is likely to cause noise nuisance issues and also levels of crime and disorder. The promoter Mr Ingrams is not known to me and in the attached

Police Risk Assessment form you will note that I have included a photo of the premises Mr Ingrams has previously operated from and one of the Cavendish Suite. Mr Ingrams also makes the following claim in the form and the Police comment that the 2 venues are like chalk and cheese and this would be an untried and untested event that carries too much risk for it to go ahead.

“My EVENTS has been operating over the last FOUR years at Paradise Jerk Centre 120 GoldHawk Road Shepherds Bush W12 8HD (020 8749 5505). We successfully promoted and delivered events without incidents as well as with full understanding of our responsibility to the communities within which we operate.

Our audience are always despatched with advice on leaving promptly and quietly.

To date we have never had any complaints around the many events we have done. We intend that this event will progress with our usual efficiency and responsibility”

The Police respectfully ask that this notice is refused.

Yours Sincerely,

A handwritten signature in black ink that reads "P. M. Altman". The signature is written in a cursive, slightly slanted style.

Police Sergeant Mark ALTMAN

PROMOTION EVENT RISK ASSESSMENT FORM 696

Guidance for Artistes and Promoters

(Users should ensure that this guidance sheet is handed or sent to all persons disclosing their personal details)

The Promotion Event Risk Assessment Form 696 is designed to allow the management of licensed premises, promoters of music events, event security and the police to work in partnership to identify and minimise any risk of serious violent crime happening at a proposed event. Should areas of concern be identified the police intention is to work together to create a Risk Management Plan that enables the event to proceed with minimum risk.

The use of this form is voluntary. However, we note that the completion of this form may be a condition on some premises' licences. This means the completion of this form is mandatory for those premises.

The management of the licensed premises or the promoter considers that the proposed event requires a Promotion Event Risk Assessment Form 696 to be completed and it is for this purpose that your personal details are required.

The information provided will be cross-referenced with our systems and data sources to assist with the risk assessment.

The information is processed in accordance with our policing purpose as defined by the Code of Practice for the Management of Police Information (MoPI) as follows:

- Protecting life and property;
- Preserving order;
- Preventing the commission of offences;
- Bringing offenders to justice;
- Any duty or responsibility arising from common or statute law

If you or your client has any concerns or queries regarding the above processing please contact the Metropolitan Police Service Data Protection Officer (details provided below).

Data Controller Details: Sir Bernard Hogan - Howe Commissioner for the Metropolis

Information Commissioner's Office Data Controller Registration Number: Z4888193

Data Protection Officer Details: Merilyne Davies, Public Access Office, PO Box 57192, London, SW6 1SF (Tel: 020 7161 3500)

For a copy of the Metropolitan Police Service's Fair Processing Notice please refer to the following link or contact the Data Protection Officer (details above):

<http://www.met.police.uk/foi/pdfs/otherinformation/corporate/paofairprocessingstatement.pdf>

<http://www.met.police.uk/foi/pdfs/otherinformation/corporate/paofairprocessingstatement.pdf%0D>

Guidance for submission

Please submit the completed form via e-mail to the Promoters Desk and copy in the local borough police licensing unit at least 14 days in advance of your event. This is to ensure that there is sufficient time to implement any risk management plan if needed. The Promoters Desk will carry out an intelligence assessment and provide you with feedback either directly or through the local borough police licensing unit no less than 7 days before your event. If you have not received feedback within this time please contact the Promoters Desk directly on 020 7321 7760

PROMOTION EVENT RISK ASSESSMENT FORM 696

The use of this form is voluntary. However, we note that the completion of this form may be a condition on some premises' licences. This means the completion of this form is mandatory for those premises.

Please complete this section to enable Clubs and Vice Unit to monitor the use of this Form.	
Is completing Form 696 for Promoted Events a condition on the premises licence?	Yes <input type="checkbox"/>
PLEASE NOTE - The use of this form is not intended for a live music event. If you are using this form for a live music event please give your reasons why in the box.	01/01/2015

When to complete Form 696

Our recommended guidance to music event organisers, management of licensed premises or event promoter on when to complete Form 696 is where you hold an event that is –

- promoted / advertised to the public at any time before the event, and
- predominantly features DJs or MCs performing to a recorded backing track, and
- runs anytime between the hours of 10pm and 4am, and
- is in a nightclub or a large public house.

The recommended guidance does not restrict the use of the form solely to any specific event. Event managers and promoters may, if they wish, use it for events not strictly covered by the guidance. The Metropolitan Police Service will aim to give appropriate support and advice to ensure a safe event.

PLEASE COMPLETE ALL SECTIONS.

Name of Premises	Cavendish Banqueting Suite		
Maximum Capacity of Premises	350		
Full Address	FCI House, Edgware Road, Colindale London NW9 5AE		
Telephone Number	07956 581 359	Email Address	info@cavendishBanquetingsuite.co.uk
Designated Premises Supervisor	Irfan Undre NI number NE867391C		
Contact Telephone Numbers	Landline: 0208 205 5012	Mobile: 07956 581 359	

PROMOTER'S DETAILS			
Promoter's Full Name <i>(include BIIAB Qualification Number)</i>	Michael Ingram		
Date of Birth (dd/mm/yyyy)	17/09/1972		
Address	107 Cromwell Road, Hayes End, Middlesex UB3 2PT.		
Contact Telephone Numbers	Landline: 07960956435	Mobile: 07932395926	
Email Address	Nico120@hotmail.co.uk		

PROMOTION / EVENT DETAILS			
Promotion / Event Name	Elegant & Class New Years Eve dinner & dance		
Event Date (dd/mm/yyyy)	01/01/2015		
Start Time (HH:mm)	00.01	Finishing Time (HH:mm)	06:00:00
Expected numbers attending event?	350	Is this a regular event at this venue?	No
Is the event...? <i>(Check relevant box)</i>	Public	Will tickets be sold on the door?	Yes

Please list below all DJ's, MC's, featured artistes / other promoters performing

We need a minimum of name and date of birth to cross-reference with our systems and data sources. We need an address to confirm the performer's identity. It is the responsibility of the person submitting this form to check that the information is correct.

Real Name	Role and other name used <i>(i.e. stage name)</i>	Date of Birth <i>(dd/mm/yyyy)</i>	Address
Michael Ingram	Organiser / Mr Michael Ingram	17/09/1972	107 Cromwell Road, Hayes End, Middlesex UB3 2PT.
Richard Bailey. Main DJ from Jamaica.	Richie Feelinz	22/08/1978	Temporary accommodation whilst in UK. 107 Cromwell Road, Hayes End, Middlesex UB3 2PT.
Robert Rowe	Lizard World Boss	27/10/1969	24 Buxton House, Maysoul Road London SW11 2BU
Donovan Buchanan	DJ Donovan	16/12/1979	20 Raymede Towers Treverton Street London W10 6BQ
Courtney Honson	Gangster Kid	06/05/1979	4 Symister Mews Coronet London N1 6HE
Dain Duncan	Jag 1 Sound	05/01/1981	28 Cumberland Park Acton London W3 6SX
Chammie Royston Error! Reference source not found.	Error! Not a valid bookmark self-reference.	29/07/1984	Error! Not a valid bookmark self-reference.
Steve Hayle	Error! Not a valid bookmark self-reference.	26/08/1968	Error! Not a valid bookmark self-reference.
Dion Smith	Error! Not a valid bookmark self-reference.	31/08/1985	Error! Not a valid bookmark self-reference. 11 Mayo Road Willesden London NW10 9HP
Derrick Ross	Calvery Kartel	24/05/1970	Elthorne Park Road London W7 2JD
Gary Rubie	Control Tower	10/12/1978	49 Larch Road NW2 6SH

Clarence Truman	Invasion Crew	08/07/1983	14 Nevilles Count Dolls Hill Lane Neasden NW2 6HG
Kevin Ashley	DJ Nash	26/03/1973	34 Shepherds Bush Green 94 Roseford Court London W12
Rhalston Rookwood	Error! Not a valid bookmark self-reference. Movie Star Johnny	27/09/1974	Error! Not a valid bookmark self-reference.

SECURITY FOR THE EVENT

Please provide the name of the security company to be used		Angel Security	
Contact name at security company to be used		Edmund Brown	
Registration no.	08881180	Email	Error! Not a valid bookmark self-reference bodvguardno.luk@gmail.com
Contact nos. of security company	Landline: 07730449758	Mobile:	07585448578

SECURITY DETAIL AND DEPLOYMENT

Number of door supervisors	Male: 10	Female: 3
Please outline below how you propose to deploy your security staff and what equipment will be available to facilitate searching on entry		
<p>The outside of the venue will be steward to assist and help with parking and to assure order at all times. Guests will be asked to empty their pockets on entry, pat down followed by a full body search using a hand held metal detector.</p> <p>All fire exits will be covered by a member of staff.</p> <p>All staff will be using hand held radio to stay in constant contact.</p> <p>Patrol team inside monitoring guests for smoking or any other illegal activities and to ensure order.</p> <p>Hand held counter will be used to for guests entering or exiting the venue. All incidents will be logged in the incident book and a security log will also be used.</p>		
Total security staff	13	
Performer / artiste security <i>(Show company name & contact numbers)</i>	N/A	

Do you have other knowledge that needs special consideration in order to limit violent crime at the event?
<p>None.</p> <p>My EVENTS has been operating over the last FOUR years at Paradise Jerk Centre 120 GoldHawk Road Shepherds Bush W12 8HD (020 8749 5505). We successfully promoted and delivered events without incidents as well as with full understanding of our responsibility to the communities within which we operate.</p> <p>Our audience are always despatched with advice on leaving promptly and quietly.</p> <p>To date we have never had any complaints around the many events we have done. We intend that this event will progress with our usual efficiency and responsibility.</p>

When complete please e-mail this whole document **at least 14 days in advance** to:

SCD9ProactiveLicensingIntelligence@met.police.uk
<mailto:SCD9ProactiveLicensingIntelligence@met.police.uk>
 And to **SX_licensing@met.police.uk**

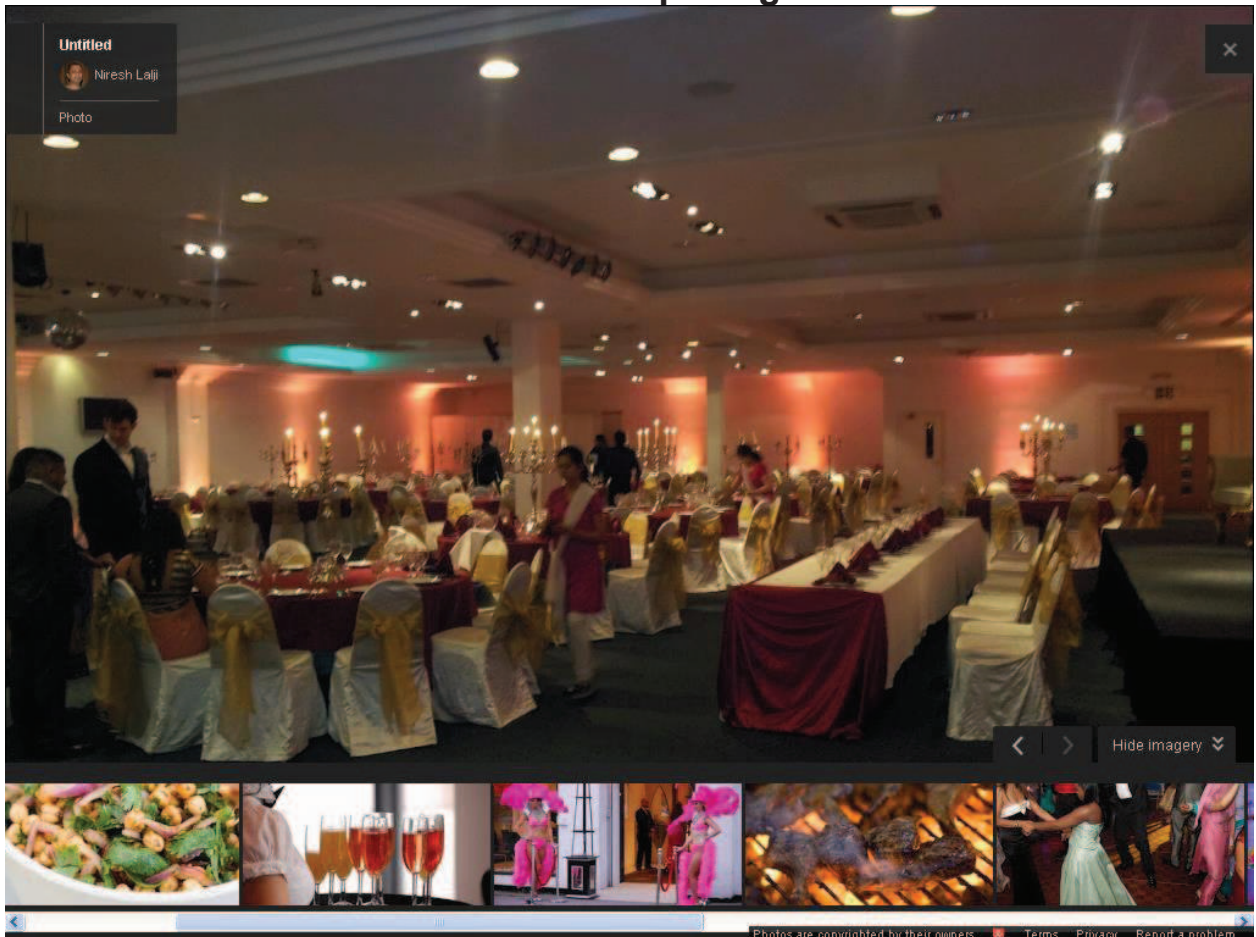
Retention period: 6 years
MP 366/10

Marks Notes

Please scroll down and note the attached photo of the Paradise Jerk Centre. You will probably be surprised at the similarity between these premises and the Cavendish Banqueting Suite.....



Cavendish Banqueting Suite



Development & Regulatory Services
The London Borough of Barnet
Environmental Health
Building 4
North London Business Park
Oakleigh Road South
London N11 1NP

Tel: 020 8359 7995

Ref: LTEN/14

CC:

Noise Nuisance Make Representations to the following Temporary Event Notice

Sect 100 of the Licensing Act 2003

Application Given To Noise Nuisance:	15th December 2014
Premises:	Canvendish Banqueting Suite, FCI House, Colindale, NW9 5AE
Person:	Irfan Undre
Event:	Elegant & Class New Year's Eve Dinner & Dance
Date:	1st January 2015
Time:	00.01 – 06.00

The Noise Nuisance Department are satisfied that allowing the premises to be used in accordance with the notice submitted would undermine the licensing objective of the Prevention of Public Nuisance.

Our records show that there have been complaints of noise and nuisance from these premises with the most recent one being received on 28th November 2014. The call logged with our out of hour's department documents that the caller was subject to hearing swearing; music and fighting at 02:30am from the external area of the premises. The out of hours officers were unable to attend this incident at the time however the premises licence holders were sent a letter by a Noise Officer outlining the issues expressed by the local resident.

In addition to the noise complaint mentioned above our records show that A Noise Abatement Notice was served on the premises on 3rd January 2014. This action was taken following issues with a New Year's event.

Since the abatement notice which outlines to premise must ceases causing a nuisance from loud amplified music and speech was served there have been fewer complaints about loud music breaking out of the premises. There have however been several complaints logged in 2014 regarding security issues when patrons leave the premises and causing a noise disturbance late at night to the local residents.

Despite these complaints having been discussed and hopefully resolved with the premises licence holder the Noise Nuisance Department still have concerns with a terminal hour being applied for within this Temporary Event Notice.

With 6am being the terminal hour for the provision of regulated entertainment we have concerns that people attending this function are likely to cause unreasonably high levels of noise nuisance when they leave the premises. This concern is also heightened by this is also being a time when most of the local residents would be asleep.

I hope this matter will be resolved without the need for a hearing and encourage the premises user to contact us to see if a mutually agreeable solution can be reached and our objection can be withdrawn.

However, if the premises user or their appointed representative does not engage with the Noise Nuisance Department and provide the information and reassurances to fully promote the licensing objective identified above, I would respectfully request that the Licensing Sub Committee rejects the notice.

Yours Sincerely,

Roxanne Pateman
Environmental Health Officer

Decision Notice

PERMITTED TEMPORARY ACTIVITIES
Licensing Act 2003 part 5 sections 100-110 (the Act)

**Licensing Authority: Directorate of Corporate Governance, Building 4, North
London Business Park, Oakleigh Road South, New Southgate, London,
NW11 1NP**

Ref: LTEN/14

On Tuesday 15th December 2014 the licensing authority received from you, the premises user Mr Ifran Undre, a temporary event notice in respect of proposed temporary licensable activities due to take place on Thursday 01 January 2015 at 00:01hrs and finishing at 06:00 hrs on Thursday 01 January 2015 within Cavendish Banqueting Suite, FCI House, Edgware Road, Colindale, NW9 5AE.

NOTICE OF DECISION

- (a) COUNTER NOTICE**
 - (b) DECISION NOT TO ISSUE A COUNTER NOTICE**
- (delete that which is not applicable)**

The Licensing Authority, having received a notice of objection from the relevant chief officer of police under section 104(2)(a) of the Act and in accordance with section 105(2)(a) of the Act, having held a hearing on Wednesday, December 24th, at 10.30 to consider the objection notice hereby;

- (a)** gives the premises user this counter notice as it considers it necessary for the promotion of the crime prevention objective to do so. **The event may not go ahead.**
- (b)** does not consider it necessary to give a counter notice for the promotion of the crime prevention objective. **The event may go ahead.**

(delete that which does not apply)

NOTICE STATING REASONS FOR THE DECISION

The following reasons are given:

.....

.....

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.....

SERVICE OF THIS COUNTER NOTICE/NOTICE OF DECISION.

At least twenty four hours before the beginning of the event period as specified in the temporary event notice, the relevant licensing authority must:

- (a) in a case where it decided not to give a counter notice under this section, give the premises user and the relevant chief officer of police notice of the decision, and
- (b) in any other case-
 - (i) give the premises user the counter notice and a notice stating the reasons for its decision, and
 - (ii) give the relevant chief officer of police a copy of both of those notices.

CERTIFICATE OF SERVICE

I _____ (print name) an officer of the London Borough of Barnet, hereby certify that I served a true copy of this notice on the premises user _____ (print name of premises user)

by: (insert method notice given)

Signed _____

Dated _____

MANNER OF GIVING A COUNTER NOTICE:

A counter notice is given in the prescribed manner if it is:

- (a) delivered to the relevant premises user in person
- (b) left at the “appropriate address”
- (c) sent to that address by ordinary post; or
- (d) sent by e-mail to an appropriate e-mail address.

RIGHTS OF APPEAL:

Under Schedule 5 Part 3 Licensing Act 2003

Temporary Event Notices

- 16(1) This paragraph applies where -
 - (a) a temporary event notice is given under section 100, and
 - (b) a chief officer of police gives an objection notice in accordance with section 104(2).
- (2) Where the relevant licensing authority gives a counter notice under section 105(3), the premises user may appeal against that decision.
- (3) Where that authority decides not to give such a counter notice, the chief officer of police may appeal against that decision.
- (4) An appeal under this paragraph must be made to the magistrate’s court for the petty sessions area (or any such area) in which the premises concerned are situated.
- (5) An appeal under this paragraph must be commenced by notice of appeal given by the appellant to the justices’ chief executive for the magistrate’s court within the period of 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision appealed against.
- (6) But no appeal may be brought later than five working days before the day on which the event period specified in the temporary event notice begins.
- (7) On an appeal under sub-paragraph (3), the premises user is to be the respondent in addition to the licensing authority.

Prescribed form of notice

(conditions on a temporary event
notice) and statement of conditions

**PRESCRIBED FORM OF NOTICE (CONDITIONS ON A TEMPORARY EVENT NOTICE) AND
STATEMENT OF CONDITIONS**

The prescribed form for a notice (conditions on a temporary event notice) is as follows:

London Borough of Barnet, North London Business Park, Oakleigh Road South, London, N11 1NP

Notice (Conditions on a Temporary Event Notice) – Permitted Temporary Activities

On December 15th the licensing authority received from you, Mr Ifran Undre a temporary event notice (“the notice”) in respect of proposed temporary licensable activities due to take place on Thursday 01 January 2015 at 00:01hrs and finishing at 06:00 hrs on Thursday 01 January 2015 at the Cavendish Banqueting, FCI House, Edgware Road, Colindale, NW9 5AE.

The licensing authority has received an objection under section 104(2) of the Licensing Act 2003 (“the Act”). The licensing authority has decided not to give you a counter notice under section 105 of the Act and instead is imposing one or more conditions on the notice in accordance with section 106A(2) of the Act.

The attached statement (“statement of conditions”) sets out the condition(s) which has/have been imposed on the notice.

The objection which applies is indicated by an “X” in the following table.

Objection	Insert “X” as applicable
A chief officer of police for any police area in which the premises are situated is satisfied that allowing the premises to be used in accordance with the notice would undermine a licensing objective.	
A local authority exercising environmental health functions for the area in which the premises are situated is satisfied that allowing the premises to be used in accordance with the notice would undermine a licensing objective.	

A copy of this notice will be sent to the chief of police and the local authority exercising environmental health functions for the area in which the premises specified in the temporary event notice you gave is situated.

The Licensing Act 2003 does not make provision for you to appeal against this counter notice.

Under section 136 of the Licensing Act 2003, a person commits an offence if he carries on a licensable activity on or from any premises otherwise than under and in accordance with an authorisation; or if he knowingly allows a licensable activity to be so carried on. A person convicted of such an offence is liable to imprisonment for a term not exceeding six months or to a fine not exceeding £20,000, or to both.

SIGNATURE	On behalf of the licensing authority	DATE	
Name of Officer signing			

The prescribed form for a statement of conditions is as follows:

The condition(s) is/are:			
SIGNATURE		DATE	
	On behalf of the licensing authority		
Name of Officer signing			

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